



# Employment Application

Personal			Today's Date:	
Last Name		First Name		Middle Initial
Present Address		City	State	Zip Code
Home Phone			Cell Phone	
Have you ever been employed under another name?		Yes <input type="checkbox"/> No <input type="checkbox"/> if Yes , Give name(s)		
U.S. Citizen?	If not, do you have legal right to remain permanently in the U.S.?	State Age If Under 18		Do you have a Valid Driver's License?
Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>			Yes <input type="checkbox"/> No <input type="checkbox"/>
How did you learn of this position? (Personal referral- Give name, newspaper)				State and Driver's License Number #
Have you ever been convicted of a felony?		Date, Place, Charge, Penalty		
Yes <input type="checkbox"/> No <input type="checkbox"/>				

Position Desired				
Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Temporary <input type="checkbox"/>			Are you available to work weekends?	
			Yes <input type="checkbox"/> No <input type="checkbox"/>	
Date Available	Hourly Wage Expected		Position Desired	
			Service Tech <input type="checkbox"/> Installer <input type="checkbox"/> Laborer <input type="checkbox"/>	

Licenses / Certifications / Special Skills			
List all Professional Licenses / Registrations / Certifications you currently hold that are relevant to employment:			
Type	State	Number	Expiration Date

Education			
Name / Location of School	Date Completed	Major Field of Study	Degree(s) or Diploma(s)
High School			Yes <input type="checkbox"/> No <input type="checkbox"/>
Technical School			Yes <input type="checkbox"/> No <input type="checkbox"/>
Colleges / Universities			Yes <input type="checkbox"/> No <input type="checkbox"/>
			Yes <input type="checkbox"/> No <input type="checkbox"/>

References		
(List three: Business, School, or personal references)		
Name	Address and Telephone Number	Occupation

## Employment History

List each job held. Start with your present or last job. Include Military Service Assignments. May we contact your current employer? Yes  No

Employer		Dates		Work Performed
Address		From	To	
Job Title		Hourly Rate / Salary		
Supervisor	Phone#	Starting	Final	
Reason for Leaving				

Employer		Dates		Work Performed
Address		From	To	
Job Title		Hourly Rate / Salary		
Supervisor	Phone#	Starting	Final	
Reason for Leaving				

Employer		Dates		Work Performed
Address		From	To	
Job Title		Hourly Rate / Salary		
Supervisor	Phone#	Starting	Final	
Reason for Leaving				

Employer		Dates		Work Performed
Address		From	To	
Job Title		Hourly Rate / Salary		
Supervisor	Phone#	Starting	Final	
Reason for Leaving				

## Emergency

In case of emergency notify (Name)	Address	Phone
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## Consideration for Employment

I understand that prior to assuming a position with LaChance Heating and Cooling, I will be subject to a substance-screening test and that refusal to submit to such a screening will disqualify me as an applicant.

I understand and agree that as part of the employment application process, LaChance Heating and Cooling will conduct investigative pre-screening checks of my personal history, which may include employment, criminal, social security tracking, drivers analysis, verification of professional licensing, etc. I understand that if I am disqualified for employment due to the outcome of these reports, that I will be advised and given the name and address of the applicable reporting agency.

In consideration of being considered for employment with LaChance Heating and Cooling, I hereby certify that the information provided concerning my application for employment is accurate and complete. I understand that failure to provide accurate and complete information will be grounds for immediate and permanent disqualification from employment.

I further understand that employment with LaChance Heating and Cooling is at-will, and that either an employee or the Company may elect to terminate employment at any time for any reason, with or without cause.

My signature below shall serve as authorization to any employer to release to LaChance Heating and Cooling any and all information relating to my employment history. I voluntarily waive any claim or cause of action, which I might have against any such former employer, even if information is provided which I consider unfavorable.

Signature \_\_\_\_\_

Date \_\_\_\_\_